

# ***FVHCA has developed uniform Background Check Requirements for all students utilizing FVHCA facilities.***

FVHCA has developed uniform Background Check requirements for all students utilizing FVHCA facilities. The following are a list of all checks required:

**Required Annually and within 48 hours of any change in status:**

**1. Background Information Disclosure Form**

(**BID**): <https://www.dhs.wisconsin.gov/forms/f8/f82064.pdf>

Updated Every Four Years:

**1. Department of Justice Criminal Background Check/Department of Health and Family Services Caregiver Background Check (DHFS):** <https://recordcheck.doj.wi.gov/>

- Click on the "PUBLIC ACCESS" tab > Under Background Request: click on Submit Request > Security warning read and check the accept box, and continue > Background Request Type drop down arrow select "Caregiver" > Fill in the **Required** fills and click continue (Background check report is required)

**2. HHS Office of the Inspector General Exclusions Check:** <http://exclusions.oig.hhs.gov/>

**3. SAM (formerly EPLS) Check:** <https://www.sam.gov/portal/public/SAM>

The above checks must be performed and cleared without criminal record. Any positive findings must be discussed with the clinical facility and permission granted for the student to proceed with clinical placement.

Regulatory approval, employment as a caregiver, and nonclient residency at and contracting with an entity are prohibited until rehabilitation approval is received, for all entities and programs that serve any clients who are under the age of 18. (For additional federal foster care bars, see part III. below.)

***\*NOTE: The following crimes require proof of rehabilitation in order to be eligible to work in healthcare in Wisconsin:***

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<b>WISC. STATS</b>	<b>CRIME</b>
940.01	1st degree intentional homicide
940.02	1st degree reckless homicide
940.03	Felony murder
940.05	2nd degree intentional homicide
940.12	Assisting suicide
940.19	(2) through (6) Battery (felony)
940.22	(2) or (3) Sexual exploitation by therapist; duty to report
940.225	(1), (2), or (3) 1st, 2nd, or 3rd degree sexual assault
940.285	Abuse of vulnerable adults (misdemeanor or felony)
940.29	Abuse of residents of a penal facility
940.295	Abuse or neglect of patients & residents (misdemeanor or felony)
948.02	(1) or (2) 1st or 2nd degree sexual assault of a child
948.025	Repeated acts of sexual assault of same child
948.03	(2) (a), (b), or (c) Physical abuse of a child - intentional causation of bodily harm
948.05	Sexual exploitation of a child
948.055	Causing a child to view or listen to sexual activity
948.06	Incest with a child
948.07	Child enticement
948.08	Soliciting a child for prostitution
948.11	(2) (a) or (am) Exposing child to harmful materials or harmful descriptions or narrations (felony)
948.12	Possession of child pornography
948.13	Child sex offender working with children
948.21	(1) Neglect of a child - resulting in death (felony)
948.30	Abduction of another's child; constructive custody
<b>OTHER OFFENSES</b>	
Finding by a governmental agency of neglect or abuse of a client, or of misappropriation of a client's property	
Finding by a governmental agency of child abuse or neglect	